

**DEPARTMENT OF THE ARMY
CAREER SKILLS PROGRAM
CRITTENBERGER CAREER SKILLS CENTER
BUILDING 3271, 2nd Division Dr.
JOINT BASE LEWIS-MCCHORD, WA 98433**

MEMORANDUM FOR Career Skills Staff – Joint Base Lewis-McChord

SUBJECT: PTDY life support for _____

1. This is to confirm that I have made arrangements for housing during my CSP/PTDY.
2. I am scheduled to attend:

Program Name: _____

Program training address: _____

Program Start and End Dates: _____

PTDY Housing Address: _____

Arrival Date: (YYYY/MM/DD) _____

Departure Date: (YYYY/MM/DD) _____

3. Is housing provided by the Training Program Provider: Yes No
 - a. If no, how much is your monthly housing cost? _____
 - b. Is the cost of housing within BAH current allotted? _____

Living expense understanding (higher or less): _____

4. Transportation: I understand that I am personally responsible for the cost of transportation including travel to training program

- a. Do you plan to use public transportation: Yes No
- b. Are you using own vehicle during the duration of program: Yes No
- c. Additional remarks: _____
